

# Quick Reference (QR) Update

## Revisions to the Technical Scoring Manual (TSM)

January 2019

The following updates and/or changes have been made:

- Screening Form: clarification on use of Event Log
- Document Review Protocol: retention of documentation clarification
- Classroom Assessment Protocol: clarified to **any** assessment
- Category Reassessment: new classrooms added
- Timeframe for TRS reapplication was amended throughout document to match CC Rule change
- Structural Assessments: addition of clarification regarding these initial assessments
- Event Log Documentation
- Category 1:
  - Defined “Caregiving Staff”
  - Amended Facility type designations to match assessment record forms and Engage
  - Clarification for DEQT-02: Director Certification Course; course allowance
  - Clarification for CQT-01: Caregiver Qualifications; no full-time staff
  - Clarification for COTQ-06: Caregiver Staff Training; counting college hours as training hours
- Category 2:
  - Chronological vs Developmental age for group size/ratios
  - Combined Age Groups: Homes clarification
- Category 3: Transitioning classroom age clarification
- Category 4: amended Facility type designations to match assessment record forms and Engage